

Meeting Minutes for
Evergreen Community Charter School Board of Trustees
September 27, 2012

ATTENDANCE:

Board of Trustees

Present: Joanne Storer, Frank Lopez, Tim Hegarty and Danielle Perez

Advisory Panel: Jill Shoemith, Nancy Price, and Nancy Lewis

Visitor: Tijuana Summers

Call to Order by President Joanne Storer at 7:02 pm.

Pledge of Allegiance led by Joanne Storer.

Approval of Minutes:

Motion made by Tim Hegarty to table the approval of the August 2012 minutes; seconded by Frank Lopez. Motion approved 4-0.

Director Report:

2012 – 2013 School year has started with an enrollment of 89 students. Ice-breaking activity was held on the first Friday at Pocono Plateau focusing on team building. The elective cooking class is being supervised and taught by Maryanne Katz and Steve Richard. Academic as well as hands on based. We received a note from our recent graduate, Tom Mickens, Jr. who is attending Temple University. Tom thanked all of his teachers for preparing him for the challenges of college. He enclosed an article he had published in the Temple Student newspaper.

Students have gone on several field trips during the month. Mr. Cohen to college visits, Mr. Richard to the Indian Museum in Allentown, and the Diary of Anne Franks play at East Stroudsburg University.

A used bus was purchased through bid from PMSD. The Foundation purchased the 2001 Freightliner for \$5000.

Jill reported that she has a meeting with the PMSD Superintendent scheduled for next week and will go over what was discussed at the Oct. Meeting.

Discussion regarding the issue of Charter School funding took place. On the State level this is a particularly pertinent topic. School districts are working hard to balance budgets and don't always look at the individual scores of Charter Schools. Evergreen continues to meet AYP each and every year.

Instructional Report

Electives have been reviewed and updated. During the first semester, we will be offering the Western Civ I and II again this year, Finance, Cooking, Art, Mythology, Film Study, and SAT Prep.

An additional Special Education resource person and Bus Driver, Jacob Fox, has been put on staff to provide one-on-one and small group attention. As required by Department of Health regulations, we also have hired a half-time School Nurse, Sue Andersen.

Financial Reports

Motion made by Joanne Storer, seconded by Tim Hegarty to approve payments to vendors through August 31 2012. Motion passed 4-0.

Motion made by Tim Hegarty to approve the Budget vs. Actual Statement for August 2012, seconded by Danielle Perez. Motion passed 4-0.

Motion made by Frank Lopez to approve the Grant Expense Statement for August 2012, seconded by Joanne Storer. Motion passed 4-0.

Items for Review

Although she was unable to make this month's meeting, Holly has asked the Board to research and consider moving some of our funds to an interest bearing account. The Board decided to wait until the December meeting to have a clearer payroll and expense picture.

Question has arisen regarding when a staff member is placed on salary. The Employee Handbook (approved in July 2012) states that the employee will be placed on salary after 10 years of full time service. Board will review and be prepared to discuss changing the Policy to be more specific regarding full-time and part-time service.

Frank Lopez made the motion to use the Grant monies to purchase Science textbooks. Seconded by Danielle Perez.

Danielle Perez made a motion to approve the Bullying Flyer. Seconded by Joanne Storer and passed 4-0.

Adjournment

Having no other matters of business before the Board, a motion for adjournment was made by Danielle Perez at 8:00 pm. The motion was seconded by Frank Lopez. Passed 4-0.

Submitted by,

Nancy Lewis